

document management.  
**Easy. Fast. Smart.**

# Broker Central™



## The easiest paperless process for agents.

The docSTAR Broker Central document management system is a total solution that securely scans and stores your paper documents along with critical electronic files, allowing for quick and easy document retrieval. docSTAR integrates with **DocuSign®** allowing users to electronically sign, store and send documents in a more secure and automated way.

### **Paperless for the entire office!**

- ★ Ensures 100% compliant operation
- ★ Dashboard has current info on every transaction
- ★ Files accessible 24/7 via Web
- ★ Active DocuSign Integration!

### **Beyond Transaction Management!**

- ★ Monthly Transmittal Reports
- ★ Agent (HR) Records
- ★ Accounts Payable Records
- ★ 100% Paperless Operation

**DocuSign**®

The fastest way to get a signature.®

**docSTAR**™

[www.docstar.com/brokercentral](http://www.docstar.com/brokercentral)

### Easiest Paperless Process

- 100% Agent participation without all the training.
- Agents choose tools they want to use.
- New Dashboard for status on all pending transactions!

### Home Office Control

- Staff manages transactions for assured compliance.
- Automated checklists are generated for listing and contract files.
- Convenient tools for reporting transaction progress to agents.

### Wireless and Handheld Devices

- Agents use a laptop, iPhone®, iPad™, Droid® and BlackBerry® to access documents 24/7
- Better responsiveness to clients.
- More time selling!

### Electronic signatures save time and increase effectiveness!

DocuSign is now integrated with Broker Central providing users the ability to electronically sign, store and direct documents in a more secure and automated way.



The fastest way to get a signature.®

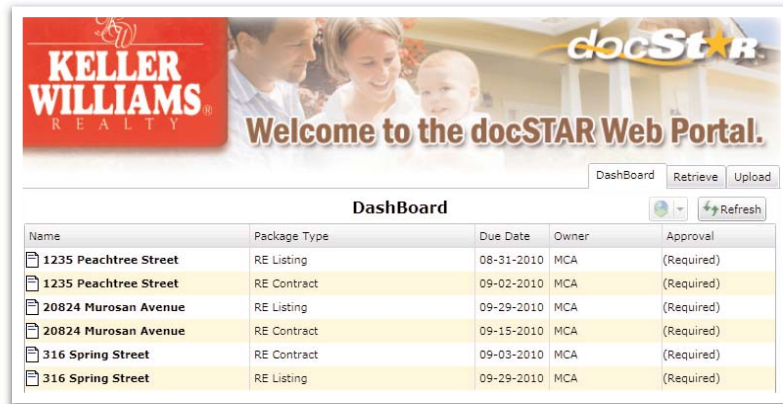


### Transaction Review and Audit Process

Status	Title	Slot Name	Due Date	Approval
1) Approved	Listing Agreement	Listing Agreement		MCA
2) Approved	Affiliated Business Disclosure	Affiliated Business Disclosure		MCA
3) Approved	Commission Agreement	Commission Agreement		MCA
4) Rejected	Seller's Disclosure	Seller's Disclosure	08-31-2010	MCA
5) Rejected	Agency Disclosure	Agency Disclosure	09-01-2010	(Required)
6) Rejected	FMLS and MLS Printouts	FMLS and MLS Printouts	09-02-2010	(Required)
7) Rejected	Exclusive Right to Sell	Exclusive Right to Sell		(Required)
8) Rejected	Termite Letter	Termite Letter		(Required)
9) Approved	Repair Estimates	Repair Estimates		MCA
10) Rejected	Lead Paint Disclosure	Lead Paint Disclosure		(Required)
11) Approved	Inspection Reports	Inspection Reports	09-07-2010	MCA
12) Approved	Acknowledgement	Acknowledgement		MCA
13) Rejected	Addendums 1	Addendums 1		(Required)

Quickly and accurately review and audit all your transaction files. An automated report is easily e-mailed alerting agents to status and required actions.

### Web Portal for Agent Access

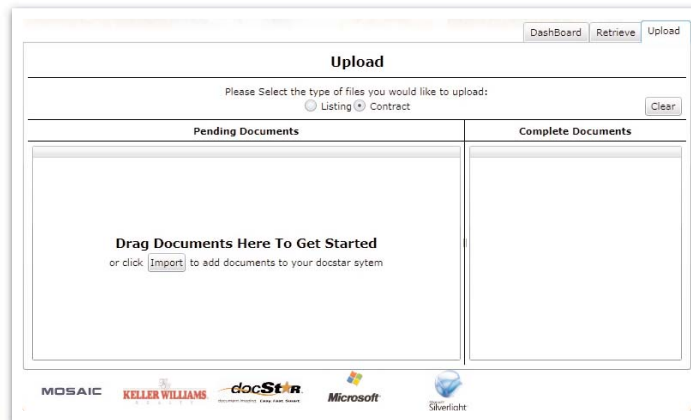


Name	Package Type	Due Date	Owner	Approval
1235 Peachtree Street	RE Listing	08-31-2010	MCA	(Required)
1235 Peachtree Street	RE Contract	09-02-2010	MCA	(Required)
20824 Murosan Avenue	RE Listing	09-29-2010	MCA	(Required)
20824 Murosan Avenue	RE Contract	09-15-2010	MCA	(Required)
316 Spring Street	RE Contract	09-03-2010	MCA	(Required)
316 Spring Street	RE Listing	09-29-2010	MCA	(Required)

Document access: anytime, anywhere and anyplace!

Dashboard view gives up to the minute info on every transaction for every agent. Customize with your company logo.

### Easy Document Uploads



Drag, drop and E-Sign!

This ensures deals close faster and your compliance team has everything they need to approve your transaction on a timely basis.

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