

document imaging.
Easy. Fast. Smart.

docSTAR™ Access Management.

Bulletproof privacy protection for your business-critical documents.



The ultimate security system.

docSTAR Access Management is an essential tool for any business or organization that needs to enhance its security and the confidentiality of critical documents. Whether you're a human resources, medical, financial, legal or insurance professional — or representing any organization that must protect sensitive documents and records from unauthorized access — Access Management will provide you with unsurpassed flexibility and peace of mind.

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docSTAR™

*For your eyes only.***docSTAR Access Management:**

- ★ Allows you to determine the extent of any individual's access to any file and document in docSTAR.
- ★ Lets you easily control whether employees, customers and vendors can view, annotate, refile, email, fax, print or delete documents.
- ★ Protects any confidential documents from unauthorized viewing or tampering.
- ★ Prevents costly misfiling of documents.
- ★ Helps facilitate HIPAA compliance for medical organizations.
- ★ Helps insurance agencies avoid costly E&O issues.

It's as individual as you are.

You can easily customize docSTAR Access Management, mixing and matching various features to meet your individual security needs. And, combined with docSTAR's innovative Annotation option, Access Management gives you the ability to redact comments made on documents — rendering these markups invisible to everyone except the people you authorize to view them. In addition, Access Management delivers advanced administration features for customers with larger networks, such as message broadcasting and orderly system shutdowns.

Specifications

Documents are assigned Security Classes and Users are assigned any or all of the following five rights to each class:

- *View Original*
- *View Annotations*
- *Modify (for modifying annotations, title, or other filing info)*
- *Print*
- *Delete*

