

document management.
Easy. Fast. Smart.

docSTAR™ Financial Solutions.

The right investment in affordable, efficient document management.

The docSTAR document management system is a total solution that securely scans and stores your paper documents along with critical electronic files, allowing for quick and easy document retrieval... without ever leaving your desk.

With docSTAR:

- ★ Streamline document processes and reduce errors.
- ★ Simplify and reduce the costs of compliance.
- ★ Controlled access to files anytime, anywhere.
- ★ Improve operational efficiency.
- ★ Improve Customer Service.
- ★ Instantly locate documents without leaving your desk.
- ★ Move from cumbersome paper to digital documents.
- ★ Reduce demand for physical space.

visit us at www.docstar.com



Reduce Compliance Worries

Let docSTAR help ease the burden of regulatory compliance and retention requirements.

With docSTAR:

- ★ Reduce the storage burden of complying with record keeping and destruction regulations such as SEC Rule 17a-3, 17a-4, and GLB.
- ★ Enforce document retention policies.
- ★ Guarantee file integrity with docSTAR Authentication which time and date stamps every image.
- ★ Documents are automatically secured and replicated.
- ★ Monitor document access and retrieval with **Audit Trail**.
- ★ Protect against disruption of day-to-day activities.

Improve Customer Service

Respond to client inquiries instantly, rather than wasting time looking through file cabinets. Customer service will improve, the staff will be more efficient, and paper costs will be minimized.

With docSTAR:

- ★ Instantly find any document right from your desktop.
- ★ Respond to your client in seconds.
- ★ Email documents to clients...while still on the phone.

Increase Operational Effectiveness

Storing documents and electronic files in docSTAR ensures the safety and security of all your files in the event of a disaster.

Users can quickly and easily produce records within seconds and transfer them to CD or DVD for review or audit.

Additionally, with **docSTAR Eclipse Rebound**, always have data backup... no matter what happens. Eclipse Rebound is an advanced online backup solution that provides businesses protection with superior performance for their critical data. In the event of data loss, Eclipse Rebound allows you to be completely functional again in no time!

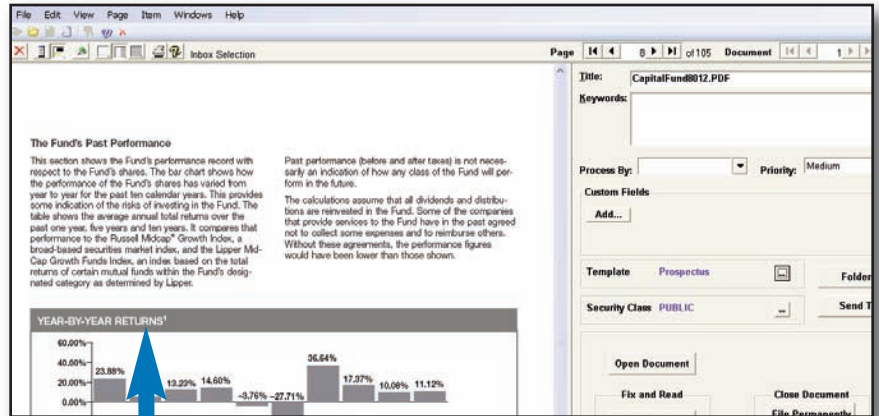
Flexible Solution

docSTAR is a scalable solution that expands to meet your business needs...buy what you need, when you need it!

Customer Support

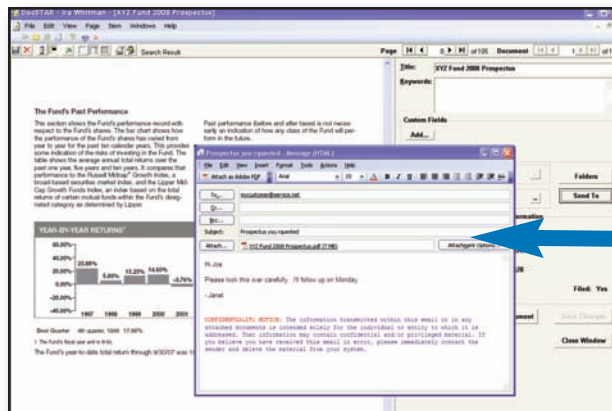
Friendly and highly trained docSTAR team members are available to assist with any technical support issues that may arise.

docSTAR Ease of Filing



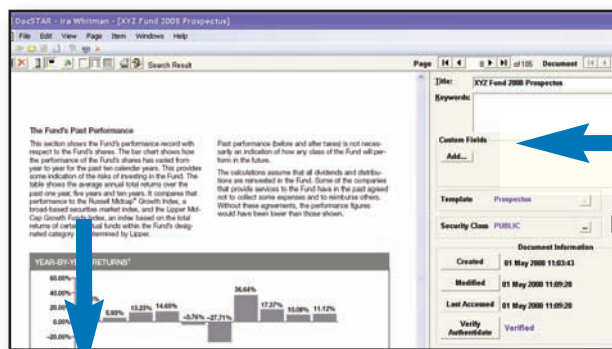
docSTAR converts paper documents into digital files and saves them into the **safe and secure** docSTAR system. Use your existing scanner to scan directly into docSTAR.

Improve Customer Service



Retrieve & Email
docSTAR allows users to quickly retrieve documents and instantly email them to clients.

Easy Viewing and Customization



docSTAR can be customized based on your requirements.

All documents appear in a familiar and intuitive interface for easy viewing.



2165 Technology Drive • Schenectady, NY 12308
518.346.7799 • 800.367.5906 • www.docstar.com