

document management.
Easy. Fast. Smart.

docSTAR™ LoanWorks.

“The automated approval process and ease of retrieval has saved us a lot of time and made us more competitive.”

—Erica Krom, VP of Lending
Sawyer Savings Bank



Document-Driven Workflows You Can Rely On!

Easy, fast, and smart document-driven workflows, that's the docSTAR promise. docSTAR's Loan Processing Solution transforms and improves your Loan Processing workflow.

Enhanced Loan Processing

- ★ Pre-define loan package documentation requirements, approvers, and due dates.
- ★ Retrieve any loan document or package in seconds.
- ★ Collaborate securely with office staff and remote workers anytime, anywhere.
- ★ Quickly and easily distribute concise loan packages.
- ★ Business analytics help identify efficiencies and growth trends.
- ★ Easily process Internal Controls reports with annotations and approvals.
- ★ Audit Trails provide vision into loan documentation history.
- ★ Scan, fax, email, and import loan documentation in one repository, using one application.

visit us at www.docstar.com



Compliance

- ★ Ensure your team and your organization is complying with regulations and internal policies by setting **automatic due dates, required documentation and approval requirements**. *This helps you achieve compliance with regulations such as the Truth in Lending Act (TILA), Real Estate Settlement Procedures Act (RESPA), and the Gramm-Leach-Bliley Act (GLBA) while also ensuring that your loans are processed in a timely fashion.*
- ★ Streamline compliance with internal controls policies requiring the gathering, review, commenting, and approval of internal controls reports - *facilitating quick and effortless internal controls audits.*

Approvals

- ★ **Streamline your approval process** – Increase your loan processing capacity and close more loans faster. Through automated approver assignments and notifications, approvers are alerted to the need for their approval on each loan package through “push” alerts via docSTAR and email. *Collaborate with remote and mobile workers just as easily as if they were in the same building.*

Submissions

- ★ **Point & click submissions** – Compiling loan packages for Board approval, Broker approval, or loan packaging for resale gets a whole lot smarter. Using docSTAR’s loan package submissions feature, pre-define submission rules for document inclusion/exclusion and document sequence within a loan package for all or part of your loan package documents. *This allows you to quickly distribute your loan packages to external parties, internal management, even board members for quick and easy review of just what’s needed in the order it’s requested.*

Analytics

- ★ **Business Insights & Process Reporting** – Monitoring your customized loan processing dashboard, you can get a pulse on your loan processing workflows in an instant. Daily reports provide an instant overview of loan file status, what documents have been received and which remain pending. *Confidently manage to your objectives since you have the data you need in hand. Identify key bottlenecks and manage workloads. Improve your process, reward top performers, and confidently report on team progress in your staff meetings. Historical reports also allow you to identify and capitalize on growth trends.*

1 Ensure compliance with regulations & internal policies.



2 Automate approvals & process more loans, even remotely.



3 Easily submit loan packages to board members or resale.



4 Analyze daily loan package reports to manage workloads.

