

docSTAR™ AP Solutions

The diagram illustrates the 3-way match process. It shows three documents: a Purchase Order from ALPINE, a Delivery Ticket from Croft Laminates, and an Invoice from Croft Laminates. Double-headed arrows indicate the matching process between the Purchase Order and the Delivery Ticket, and between the Delivery Ticket and the Invoice. A green checkmark icon with the text '3-Way Match' is positioned in the lower right of the diagram.

PURCHASE ORDER (ALPINE)

ALPINE
The greatest of awnings!
3020 Eudora Way
Denver, CO 80202
Phone (303) 444-6128 Fax (303) 444-6129

TO:
Lara Croft
Croft Laminates
121 Main St
Falls Church, VA 22042
Phone (703) 423-6128 Fax (703) 423-6129

P.O. NUMBER: AP87653

P.O. DATE	REQUESTOR	SHIP VIA	F.O.B. POINT	TERMS
5/15/13	Scott Neal	Ground	Destination	90 Days

QTY	PART #	DESCRIPTION	UNIT PRICE	TOTAL
800	DAK185	Deluxe 185cm board	\$50.00	\$40,000.00
800	VR175	Virginia 175cm board	\$95.00	\$76,000.00
300	COL185	Columbia 185cm board	\$75.00	\$22,500.00
SUBTOTAL			\$118,500.00	
SALES TAX			\$6,840.00	
SHIPPING & HANDLING CHARGE			\$75.00	
TOTAL			\$125,415.00	

DELIVERY TICKET (Croft Laminates)

Croft Laminates
Your board, our style!
121 Main St
Falls Church, VA 22042
Phone (703) 423-6128 Fax (703) 423-6129

SHIP TO:
Scott Neal
Alpha Parabolics, Inc.
3020 Eudora Way
Denver, CO 80202
Phone (303) 444-6128 Fax (303) 444-6129

P.O. #: AP87653
Invoice #: 46784

P.O. DATE	REQUESTOR	SHIPPED VIA	F.O.B. POINT	TERMS
5/15/13	Scott Neal	Ground	Destination	90 Days

QTY	PART #	DESCRIPTION	UNIT PRICE	TOTAL
800	DAK185	Deluxe 185cm board	\$50.00	\$40,000.00
800	VR175	Virginia 175cm board	\$95.00	\$76,000.00
300	COL185	Columbia 185cm board	\$75.00	\$22,500.00

INVOICE (Croft Laminates)

Croft Laminates
Your board, your style!
121 Main St
Falls Church, VA 22042
Phone (703) 423-6128 Fax (703) 423-6129

INVOICE #: 46784
ACCOUNT #: 87293
DATE: 5/15/13

SHIP TO:
Alpha Parabolics, Inc.
3020 Eudora Way
Denver, CO 80202
Phone (303) 444-6128 Fax (303) 444-6129

SHIP TO:
Alpha Parabolics, Inc.
3020 Eudora Way
Denver, CO 80202
Phone (303) 444-6128 Fax (303) 444-6129

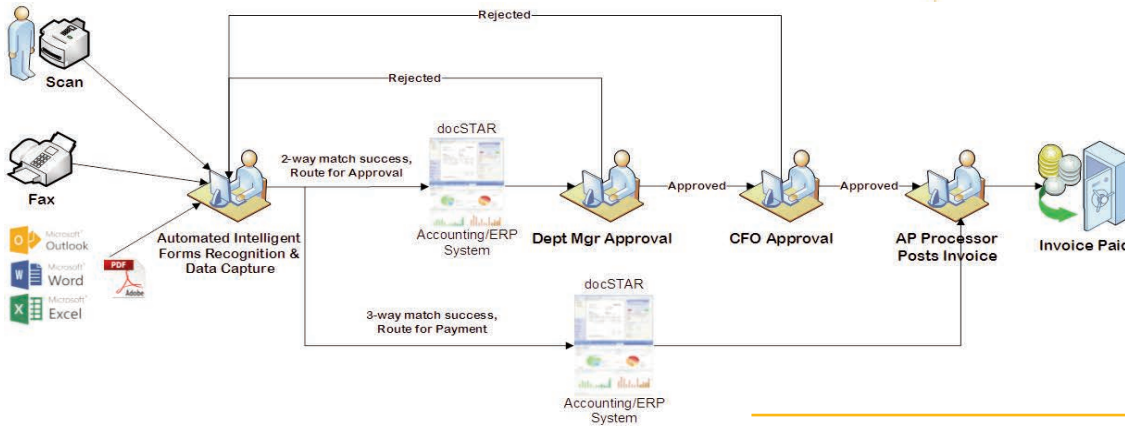
SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Lara Croft	AP87653	5/15/13	Ground	Destination	90 Days

QUANTITY	PART #	DESCRIPTION	UNIT PRICE	AMOUNT
800	DAK185	Deluxe 185cm board	\$50.00	\$40,000.00
800	VR175	Virginia 175cm board	\$95.00	\$76,000.00
300	COL185	Columbia 185cm board	\$75.00	\$22,500.00
SUBTOTAL			\$118,500.00	
SALES TAX			\$6,840.00	
TOTAL DUE			\$125,340.00	

Professional AP Processing with Automatic Routing and Approvals.

What's holding you back? Are you spending countless hours performing routine tasks to simply enter and process your AP invoices? Is your AP department's talent and energy being wasted on tasks that should be automated and optimized? **Your Accounts Payable process will be dramatically improved with docSTAR** – your team will be more efficient while they focus their energy on developing and executing more important cost savings strategies for your organization. docSTAR quickly and securely captures, processes, and routes your AP invoices automatically with **Intelligent Data Capture** and processing technology. Empower your team to focus on higher value goals by reducing your procure-to-pay processing time with docSTAR.

- ★ Intelligent Data Capture recognition and processing.
- ★ Automatic 2 & 3-way matching and routing.
- ★ Electronic invoice approval anytime, anywhere.
- ★ Improve operational efficiency.
- ★ Reduce/eliminate late payment penalties.
- ★ Capture early payment discounts.
- ★ Improve vendor relations and customer service.
- ★ Instantly locate invoices with supporting documentation.
- ★ Retrieve, view, print and email documents from any computer.
- ★ Eliminate demand for physical storage space.



docSTAR captures and automatically processes your AP invoices from multiple inbound sources, including existing document scanners or Multi-Function Copiers. Invoices are automatically routed for 2-way and 3-way matching workflows and approvals.

Intelligent Data Capture

docSTAR uses intelligent data capture & processing technologies to instantly recognize and extract key information from inbound vendor invoices. Once captured, the information is analyzed, matched (2 & 3-way), then routed to your accounting system for automatic invoice data entry and to the docSTAR electronic approval process. Upon arrival, the entire life cycle of the invoice can be easily and cost-effectively managed electronically.

- ★ Review AP Invoices electronically for easy approval.
- ★ Reduce time required to complete tasks.
- ★ Integrate with your accounting or ERP system.
- ★ Reduce manual errors with consistent, accurate filing.
- ★ Ensure compliance procedures and approvals are followed with automatic routing and processing.
- ★ Capture payment discounts and eliminate payment penalties.
- ★ Manage employee distribution of workload based on attendance and productivity.

Reduce Compliance Worries

Let docSTAR help ease the burden of regulatory compliance and retention requirements.

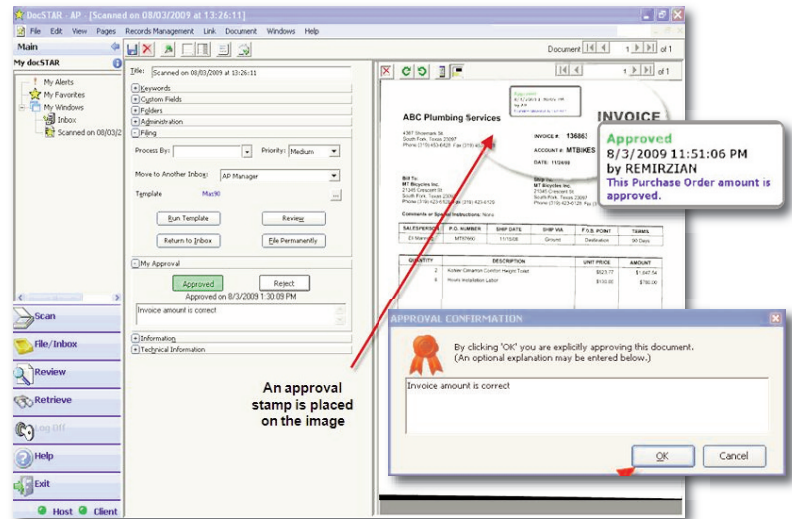
- ★ Reduce the storage burden of complying with record keeping and destruction regulations such as Sarbanes-Oxley Act, Generally Accepted Accounting Principles (GAAP) and others.
- ★ Enforce document retention policies.
- ★ Guarantee file integrity with docSTAR Authentication, which time and date stamps every image.
- ★ Electronic document storage ensures safety and security of all files in the event of a disaster.
- ★ Monitor document access and retrieval with **Audit Trail**.

Improve Vendor Relations

Respond to inquiries instantly rather than wasting time looking through file cabinets. Vendor relations will improve and staff will be able to focus on more important tasks.

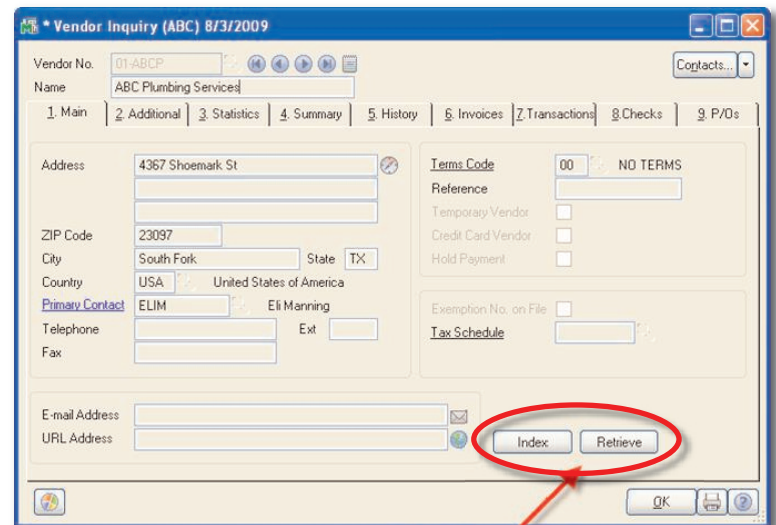
- ★ Instantly find any document right from your desktop.
- ★ E-mail documents to vendors while still on the phone.
- ★ Eliminate costs associated with paper processing and storage.

AP Invoice Approval



Easily receive and route invoices for approval by managers. Built-in alerts and e-mail alerts combined with one-click approval stamps streamline the entire process.

Accounting Software Integration



Easy integration and retrieval from accounting software.



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518.836.2700 • 800.367.5906 • www.docstar.com