DocStar ECM Forms

Product

DocStar® ECM Forms

Benefits

▶ Easy to use drag-and-drop forms builder

▶ Auto-populate data from other systems

▶ Permission-based security

▶ Automated e-mail alerts for form status

▶ Workflow triggers automated processes

▶ Send forms to external users for completion

▶ Integration with any ERP and CRM system

▶ Ability to apply JavaScript to perform complex calculations

Any Form, Anywhere, Any Time

Goodbye paper forms. Hello smart workflow. Paper forms that are scanned or re-keyed into your database cause loss of data, efficiency, and profitability. Fillable PDFs help bridge the gap between paper and true e-forms, but without real-time workflow integration, you're missing out on a truly paperless process.

With DocStar ECM Forms, easily create custom forms with drag-and-drop technology—no need for IT, complex coding or expensive third-party resources. Your teams can access DocStar ECM Forms on any device, and integration with your existing line of business software allows for automated notifications of workflow assignment to ensure faster, more efficient processing across every department.
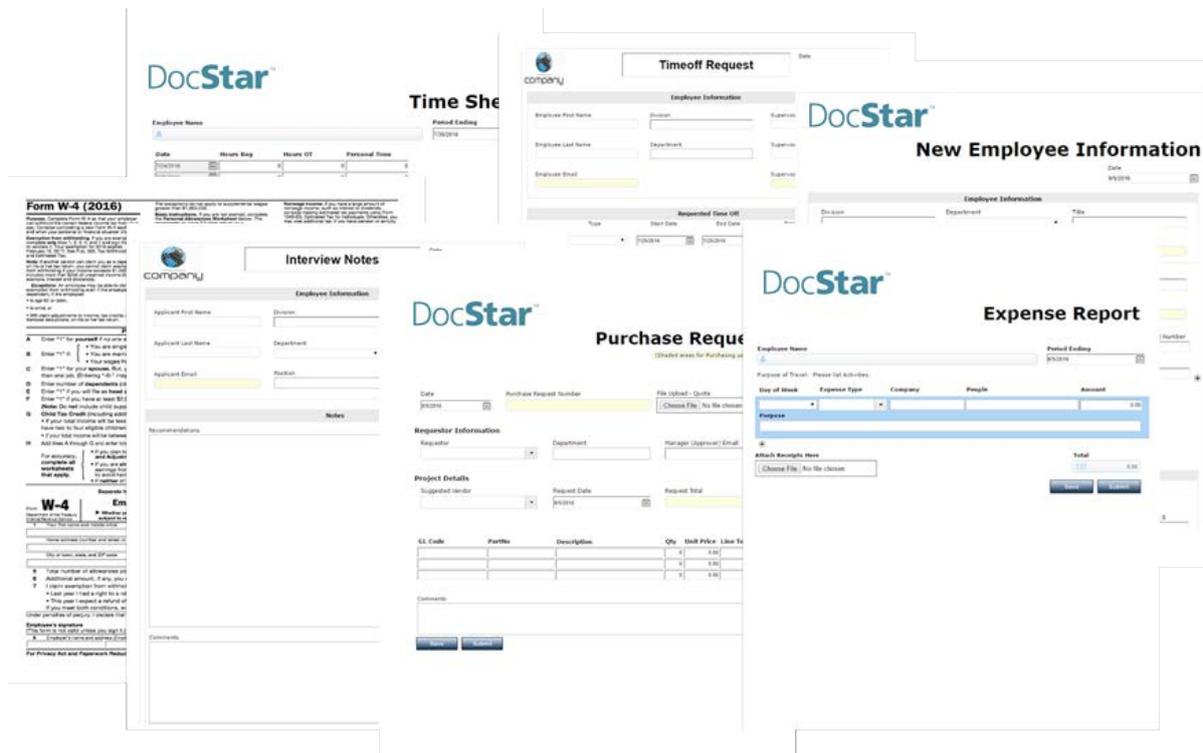
Easy to use, secure forms processing

Once your form has been published, it can be updated and edited (with the proper permissions) and data can be imported from other line of business systems and then routed to the right person, at the right time, eliminating mistakes, ensuring completeness of information and reducing operational costs.

DocStar ECM Forms offers substantial benefits across your organization and a fast return on investment. After implementation, you will increase data and workflow visibility, shorten cycle times, improve service and eliminate paper and paper-related expenses.

▶ Eliminate paper at its source

▶ Remove the cost of printing, storing, and distributing pre-printed forms—and the waste of obsolete forms

▶ Complete forms faster and easier with automatic formatting, calculations and data validation

▶ Shorten approval cycle times with workflow routing via e-mail

▶ Integrate data with core business systems to eliminate data entry errors and improve productivity

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Sample forms included

▶ Purchase request

▶ Time-off request

▶ Expense report

▶ Time sheet

▶ Interview notes

▶ New employee info

▶ W4

About DocStar

Founded in 1996, DocStar is an award-winning developer of document management software, enterprise content management, and automated accounts payable solutions. Available in the cloud or on premises, DocStar empowers organizations to gain control over documents, improve records retention, and increase operational efficiency to support business growth. More than 8,000 organizations in North America trust DocStar to increase productivity and automate processes to reduce transaction cycle times.

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Contact us for more information on DocStar products and services

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